

ST PATRICK JANUARY MINISTRY SCHEDULE

Committee Group	Job	Duty	1/7/18 Gary Mitchener	1/14 - Pillars Morning Prayer	1/21/18 Gary Mitchener	1/28/18 Gary Mitchener	
Scripture Study	F	Fellowship Setup	Kristin	Pam	Leslea	Diane	
Scripture Study	F	Fellowship Cleanup	Kristy	Leslea	Leslea	Diane	
Scripture Study	F	Present Gifts / Process Cross	Diane/Pam	Leslea	Betty/Suzanne	Betty/Suzanne	
Scripture Study	F	Greeting	Diane/Pam	Leslea	Betty/Suzanne	Betty/Suzanne	
Prayer Support	A	Altar Setup	Dawn	Sue	Bobbi	Dawn	
Prayer Support	A	Altar Cleanup	Dawn	Sue	Bobbi	Marie	
Prayer Support	A	First Reading / Psalm	Dawn	Sue	Leslea	Dawn	
Prayer Support	A	2nd Reading / 3rd for MP / Prayers of People	Dawn	Sue	Leslea	Marie	
Prayer Support	A	Chalice Bearer	Roxann	N/A	Leslea	???	
Pastoral Care	H	Housekeeping per list posted in fellowship hall	Toni	Joyce	Pat & Ed	Joyce	
Vestry		Announcements	Tom	Joyce	Dawn	Jerry	
		Acolytes	Ed	N/A	Perron & Persia	Ed	
		Counters	Kristy/Toni	Dawn/Jerry	Pam/Joyce	Leslea/Toni	
MONTHLY MINISTRY WORK SCHEDULE							
Groups / Months		January	February	March	April	May	June
Pastoral Care		Housekeeping	Altar Care	Fellowship	Housekeeping	Altar Care	Fellowship
Scripture Study		Fellowship	Housekeeping	Altar Care	Fellowship	Housekeeping	Altar Care
Prayer Support		Altar Care	Fellowship	Housekeeping	Altar Care	Fellowship	Housekeeping

FELLOWSHIP - Start by 9:00 am - Set up & clean up coffee & fellowship items. Wipe off tables & put all items back in their proper place.

* Process the cross before & after Morning Prayer service. Collect offering at sanctuary front & back doors as people leave after service.

* For Eucharist, present the gifts, collect offerings, & usher for Communion.

* Greet and hand out bulletin for the day.

HOUSEKEEPING - * Preferably Thursday, Friday or Saturday

* Sunday only - shovel snow from all walk ways and salt if needed.

* See the list of cleaning instructions posted in the fellowship hall.

* Please complete the entire list at the end of your month, so the next group starts with a clean church.

ALTAR CARE - Start by 9:00 am - Make sure Altar and back table are set up as photos indicate.

* Prep altar bread (microwave 20 seconds) & wine, & set on table in rear of the sanctuary (remove wrap & just leave placed on top of bread).

* For Eucharist, provide 1 reader for the Old Testament & Psalm, 2nd reader for the New Testament & Prayers of the People.

* For Morning Prayer, the second reader also reads the 3rd ("Gospel") reading.

* Schedule a chalice bearer for Eucharist.

Prayers of the People: 1/7 Dawn 1/14 Pam 1/21 Bobbi 1/28

Prayer Group: Dawn Pam Bobbi

Scripture